

City of Santa Clara  
INTERNATIONAL EXCHANGE COMMISSION  
Minutes of the August 5, 2008 meeting

COMMISSIONERS PRESENT: Chair Peter Yoon, Maria Jensen, Jim Mathre, Yuki Ikezi,  
R. Rushton Hurley, Barbara Stahl and Eugene Mirabella

COMMISSIONERS ABSENT: None.

CITY STAFF: Dan Beerman, Staff Liaison

VISITORS: Debi Davis (SCA)

<b>Recommendation for Council Action – None.</b>
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Chair Yoon called the meeting to order at 7:08 P.M.

I. Roll Call

All present.

II. CORRECTION/APPROVAL OF MINUTES OF PREVIOUS MEETING

The minutes of June 3, 2008 were approved as amended 1) in Section VI to delete the statement concerning the next meeting of the subcommittee; 2) in Section VII to delete the reference to a subcommittee meeting; and 3) in Section VIII to add the Action Item for all to review the draft report.

III. CORRESPONDENCE/COMMUNICATIONS

A letter was received from Yeong Cheon City, Republic of Korea.

IV. PUBLIC PRESENTATIONS

None.

V. SISTER CITIES ASSOCIATION

A. SCA Report

Debi Davis presented the monthly report. Staff is to confirm the upcoming SCA presentation to Council.

VI. NEW BUSINESS

A. Izumo Boy Scouts

None.

B. Coimbra Travel Request Update

Letter from Mayor Mahon was sent on June 3rd. No response yet.

C. AB 1234 Compliance

All members of the Commission will need to attend the AB 1234 Ethics Training.

D. IEC Program Recommendations Update

Stahl and Ikezi both submitted comments on the draft report since the last meeting. There was discussion on how to make the report available for public comment. Staff to provide some analysis of the information collected from other cities by August 19. Ikezi will replace Mathre on the subcommittee. The subcommittee of Hurley, Stahl and Ikezi will try to meet on August 25th.

E. SCI NorCal Conference

Debi Davis was elected to the NorCal Board of Directors. Mathre will be leaving the board when his term completes at the conference. The next conference will be in Sonoma on October 18th.

VII. COMMISSIONER REPORTS

- Hurley, along with 2 students, attended a conference in Bahrain courtesy of the U.S. State Department.
- Yoon was appointed to the General Plan Update Steering Committee to plan for Santa Clara's next 25 Years..

VIII. COMMISSION ACTION ITEMS

Commissioner	Action	Date Due
All	Visitor Gift Ideas	Open
Hurley, Stahl, Ikezi	Subcommittee meeting	8/25/08
Staff	Survey analysis	8/19/08
All	Review the draft report	9/02/08
Staff	Provide AB 1234 class information	9/02/08
All	Attend AB 1234 class	9/02/08
Staff	Confirm the upcoming SCA presentation to Council	9/02/08

IX. ADJOURNMENT

The next regular meeting is scheduled for Tuesday, September 2, 2008 at 7 PM in the City Manager's Staff Conference Room (Jensen / Mathre). The meeting was adjourned at 8:54 PM (Mathre / Mirabella).

Respectfully submitted,

Jim Mathre, Recording Secretary